

City of Cambridge
 Regular City Council Meeting
 Monday, November 2, 2020
 6:30 P.M.

Notice of meeting was given in advance by publication in *The Valley Voice*, Thursday, October 29, 2020, the designated method of giving notice, convening at 6:30 P.M. Advance notice of the meeting was given to the Mayor, Members of the City Council, and *The Valley Voice*. Present were Mayor David Gunderson, City Council Members Vernita Saylor, Jeff Ommert, Derek Raburn, Kevin Banzhaf, and Mike Harris. City Council member Tony Groshong was absent. City Staff present was City Clerk/Treasurer Kandra Kinne. Visitors present for all or a portion of the meeting were Genny Kubik for *The Valley Voice*; Chris Hegert of *Nebraska Public Power District*; Dave Custer of *Twin Valleys Public Power District*; and Derek Downer of *Waypoint Bank*.

Mayor Gunderson announced the open meeting law poster is posted on the east wall of the Community Room and available for public inspection. Mayor Gunderson opened the meeting with the Pledge of Allegiance.

Public Hearing – Citizen Advisory Committee Report:

6:30 p.m. Mayor Gunderson opened the Public Hearing.

City Clerk/Treasurer Kandra Kinne presented the report from the Committee which met on October 19, 2020, to review the LB840 Plan. Ongoing projects include housing development in Harvest Meadows, the Southwest Nebraska Housing grant with the Cities of Benkelman and McCook. The Economic Development Board is planning strategic planning session with Nebraska Public Power. The Economic Development Board received 9 applications for funding for internships, façade grants and workforce housing. None were denied. There were no other public comments. 6:35 p.m. Mayor Gunderson closed the Public Hearing. Vernita Saylor stated the motion, seconded by Derek Raburn to approve the Citizen Advisory Committee Report of October 19, 2020. Voting yes were Vernita Saylor, Jeff Ommert, Mike Harris, Derek Raburn and Kevin Banzhaf, none voted no, and Tony Groshong was absent and not voting. Motion carried unanimously by City Council members present to approve the Citizen Advisory Committee Report.

Consent Agenda – Minutes of October 19, 2020 and the Claims Report: City Council received the Minutes of the October 19, 2020 Meeting and the Claims Report prior to this meeting. Derek Raburn stated the motion, seconded by Vernita Saylor to approve the Minutes of the October 5, 2020 Meeting and the Claims Report. Voting yes were Vernita Saylor, Jeff Ommert, Mike Harris, Derek Raburn and Kevin Banzhaf, none voted no, and Tony Groshong was absent and not voting. Jeff Ommert abstained from voting on the invoice from Ommert Tech. Motion carried unanimously for approval of the Minutes of October 19, 2020 Meeting, and the following Claims:

<i>City of Cambridge</i>
<i>Claims Report</i>
<i>To Mayor and City Council</i>

2-Nov-20			
Period 10/20/2020 to 11/02/2020			
Check No.	Vendor, For	Amount	Dept. Total
<u>Combined Utility:</u>			
31727	Twin Valleys Public Power District, Purchased Power	237,043.66	
31728-31734	Payroll	9,534.45	
31735	Cambridge Post Office, Postage	260.50	
31736	BIC, Purchased Power	7,048.80	
31737	Ag Valley, Fuel	254.56	
31738	void	0.00	
31739	Cambridge General Store, Supplies	90.23	
31740	Cambridge Telephone, utility	742.86	
31741	Double L Tree Service, Trim Trees	9,975.00	
31742	Dutton-Lainson, Lights, Supplies	1,460.00	
31743	Eakes Office, Office Supplies	168.61	
31744	Employee Dental Benefit	125.00	
31745	Hometown Leasing, Copier Lease	641.74	
31746	K C Motor, Repair Motors	530.00	
31747	Mousel, Brooks, Schneider, Attorney Fees	10.00	
31748	Ommert Tech, Computer Lease	333.61	
31749	River Valley Services, Install Exhaust Fans, Repairs	797.50	
31750	Southwest Farm & Auto, Supplies	58.53	
31751	USA Blue Book, Chart Pens	425.17	
31752	Verizon, Cell Phones	162.24	
Tr	Sewer Improvement Fund, Transfer	1,000.00	
Tr	Water System Extension, Transfer	1,083.37	
ACH	IRS, Federal With Holdings	3,205.52	
ACH	Nebraska Department of Revenue, State With holdings	1,027.40	
ACH	City of Cambridge, utility	2,000.14	277,978.89
<u>City Account (General Fund):</u>			
48467	Payroll	880.04	
48468	Ag Valley, Fuel	62.00	
48469	All Recipes, Subscription	11.00	
48470	Amazon, Supplies	290.68	
48471	American Patchwork & Quilting, Subscription	24.00	
48472	Anew Travel Center, Fuel	30.15	
48473	Baker & Taylor, Library Books	592.38	
48474	Bound Tree Medical, Supplies	34.48	
48475	Cambridge General Store, Supplies	8.82	
48476	Cambridge General Store, Supplies	86.46	
48477	Cambridge Lions Club, Donation for Striping Parking Lanes	1,500.00	

48478	Cambridge Super Market, Supplies	65.70	
48479	Cambridge Telephone, utility	421.79	
48480	Consumer Reports, Subscription	32.25	
48481	Crochet World, Subscription	12.50	
48482	Employee Deductible	293.25	
48483	DEMCO, Library Supplies	172.38	
48484	Eakes Office, Office Supplies	76.64	
48485	First State Insurance, Fidelity Bond	300.00	
48486	Frontier, Police Phone	45.37	
48487	Furnas County Treasurer, Police Contract	4,720.83	
48488	Gale, Library Books	101.33	
48489	Harlequin Reader Service, Library Reader Service	29.96	
48490	Highlights, Subscription	31.86	
48491	Intellicom, Library Service	2,370.90	
48492	Kiplinger's Personal, Subscription	29.95	
48493	Maria Dower, Library Supplies	257.05	
48494	Martha Stewart, Subscription	10.00	
48495	Matheson Tri Gas, Oxygen	114.44	
48496	Miller & Associates, Swimming Pool Project	18,997.50	
48497	Mother Earth News, subscription	24.95	
48498	Mousel, Brooks, Schneider, Attorney Fees	882.00	
48499	Nebraska Library Commission, Fees	500.00	
48500	Nebraska Municipal Clerk's, Dues	35.00	
48501	Nebraska Planning & Zoning, Dues	35.00	
48502	Nebraskaland Magazine, Subscription	18.00	
48503	Ommert Tech, Computer Lease	91.92	
48504	Southern Living, Subscription	26.00	
48505	Southwest Farm & Auto, Supplies	128.39	
48506	Verizon, Cell Phones	94.09	
48527	Baker & Taylor, Library Books	167.60	
48528	Gale, Library Books	24.79	
48507-48526	Payroll	5,648.19	
Tr	Monthly Transfers	33,500.00	
Tr	Fire/Ambulance Sinking Fund Transfer	1,599.17	
ACH	Payroll	1,108.20	
ACH	Cambridge Telephone, utility	179.16	
ACH	IRS, Federal With Holdings	195.13	
ACH	Nebraska Department of Revenue, State With holdings	115.77	
ACH	City of Cambridge, utility	3,028.22	
ACH	IRS, Federal With Holdings	1,347.87	
ACH	First Central Bank, Library Computer Loan	240.00	

ACH	Eakes Office, Library Copier Lease	146.84	80,740.00
	<u>Housing Rehab:</u>		
228	Sexton Construction, ADA Project	6,500.00	6,500.00
	<u>LB840/ Revolving Loan/ HTC</u>		
4314	Cobblestone Inn & Suites, EV Charging Station Grant	3,523.18	
4315	City of Cambridge, Distribution of Sales Tax	17,247.52	
4316	Cross Creek Golf Links, Distribution of Sales Tax	4,890.66	
4317	Cambridge Memorial Hospital, Façade Grant	2,270.00	
4318	Cambridge Telephone, utility	49.77	
4319	Melissa Jackson, Contract	1,363.49	
4320	Mousel, Brooks, Schneider, Attorney Fees	10.00	
4321	MP Design, Business Promotion Ad design	297.50	
4322	North American Directory, Hotel Ad	385.00	30,037.12
	Total:	395,256.01	395,256.01

Reports of Officers, Board and Committees:

Miller & Associates: Swimming Pool Project – City Clerk/Treasurer Kandra Kinne advised that Hackel Construction has signed the contract and that she has received a claim for engineering.

Harvest Meadows – Street Extension Wheat Ridge Drive to Prairie View Drive – The Joint Committee has met. Mayor Gunderson met with Craig Bennett of Miller & Associates about preparing a new plat. Information about the lot behind Cobblestone Hotel will be located to possibly relocate a power pole allowing space for a street into area.

Planning Commission: The Planning Commission will meet on November 11 which will include a hearing for a conditional use permit.

Fairview Cemetery Report: A scavenger hunt was held on Halloween for interested students.

Sunny Hillside Schoolhouse Report – Bob Sexton is starting work on the sidewalk.

City Clerk/Treasurer Report – Kandra distributed the draft of the Staff Member Handbook to City Council members, the interpleader was filed in the bankruptcy of the Harvest Meadows project. A preconstruction meeting was held for the ADA improvements. Executive Order from Governor Ricketts allows any member of the governing body to vote via videoconference or by telephone.

Utility Supervisor Report - Tree trimming is complete. The street sweeper is scheduled to clean streets.

New Business:

Western Area Power Administration Contract – Chris Hegert of Nebraska Public Power District (NPPD) addressed Council to give its view on the contract. He advised that NPPD is the transmission owner, therefore, Western Area Power Administration (WAPA) needs to assign power via NPPD for the City's

power needs which are ten percent of WAPA's allocation. The assignment contract between WAPA and the City will tie NPPD's delivery to a new WAPA contract for the sole purpose of delivery. Vernita Saylor stated the motion, seconded by Jeff Ommert, directing the City to enter into the Assignment Contract with WAPA. Voting yes were Vernita Saylor, Jeff Ommert, Mike Harris, Derek Raburn and Kevin Banzhaf, none voted no, and Tony Groshong was absent and not voting. Motion carried unanimously by City Council members present to approve the contract with WAPA.

Twin Valleys Public Power District – Dave Custer of Twin Valleys Public Power District (TVPPD) addressed Council and gave details. The PCA amount for this year is \$173,489 and \$290,000 next year, a 4.6 percent estimate which will end in 2021. He addressed the draft contract between the City and TVPPD for electrical next year. The City will be treated like TVPPD's usual customers, not retail, by wholesale with a pass-through rebate plus an administration fee. Specifically excluded will be the operation and maintenance of back-up generation by the City. The City Attorney will review the contract.

Fees Resolution Update – The Resolution has been updated to include estimated costs for structure moving which will cover the bill from TVPPD for electrical. Jeff Ommert stated the motion, seconded by Derek Raburn, to approve the update to the Fees Resolution 2020-11-01. Voting yes were Vernita Saylor, Jeff Ommert, Mike Harris, Derek Raburn and Kevin Banzhaf, none voted no, and Tony Groshong was absent and not voting. Motion carried unanimously by City Council members present to approve the update to the Fees Resolution 2020-11-01 as follows:

City of Cambridge
Resolution No. 2020-11-01

BE IT RESOLVED by the Mayor and City Council of the City of Cambridge, Nebraska, that the following fees and charges be and hereby are established and shall be effective upon passage:

<u>Municipal Code:</u>	<u>Description:</u>	<u>Fee:</u>
<u>Administration:</u>		
1-107	<u>Public Records</u> ; certified copies [also in 1-504(1)] Per double sided page	.25
	All other copies per sheet	.25
1-605	<u>Credit Card Surcharge Fees:</u> Pay Port Transaction Fees: Credit Card Fees	2.49%
	PIN Debit Card	\$2.95
	ACH Charges	\$1.75
<u>Swimming Pool:</u>		
2-403	<u>Swimming Pool Admission Fees:</u> Family Season Pass	\$90.00
	Single Season Pass	\$55.00
	Daily Kids Pass (5 & under)	Free
	K-12 Daily Pass	\$2.00
	Adults Daily Pass	\$3.00

	Lap Swim	\$1.50
2-404	<u>Swimming Pool Rental Fee per hour</u>	\$35.00
<u>Cemetery:</u>		
2-507	<u>Cemetery Deed of Conveyance:</u>	
	Each space	\$150.00
	One Half Lot (3 spaces)	\$450.00
	One Lot (6 Spaces)	\$900.00
2-510	Lot Transfer Fees	\$10.00
	Openings/closing	\$300.00
	Openings for cremains	\$100.00
<u>Dogs:</u>		
3-203 (B)	<u>Dog License Fees</u>	\$3.00
3-205	Duplicate Tag	\$1.00
3-220(B)	Dogs; impoundment Fee	\$50.00
3-220(B)	Dogs; impoundment Fee; daily board	\$65.00
<u>Animals:</u>		
3-305	<u>Animals; impoundment</u>	\$50.00
<u>Nuisance Abatement:</u>		
3-412(A)	<u>Nuisances; administrative fee</u>	\$50.00
<u>Vehicles & Traffic:</u>		
4-216(B)	illegally parked vehicles; towing	Actual Cost
<u>Business Regulations:</u>		
5-201 (b)	Peddlers and Solicitors; Registration Fee (Documents Required)	\$25.00
5-401	Tobacco License Fee	\$10.00
5-502	Electrician's License	\$10.00
<u>Public Ways and Property:</u>		
6-113(C)	Cut Curb/driveway; deposit (Per Lineal Foot)	\$ 4.00 6-113(C)
	Cut Curb/driveway; bond	\$ 0.00
<u>Public Utilities:</u>		
7-103	Utilities Deposit (Waived with letter of credit)	\$300.00
7-103(E)	Sewer Hookup; permit/inspection fee	\$50.00
7-103(E)	Water Service; tap fee	\$50.00 Plus Cost

7-105(B)	Utilities; Reconnect Fee [also 7-106(D)]	\$50.00
		First Disconnect For Non Payment \$100.00
		There after
7-106 (E)	Reconnect Electric or Water Fee	\$25.00
		Each Service
<u>Water Emergency Violations:</u>		
7-225(c)	Water Emergency; reconnect Fee	\$25.00
		Additional increased for each Subsequent Reconnection by \$25.00

MOVING BUILDINGS:

7-408	Electric; building moving; deposit	\$100.00
		Plus Estimated Cost

Building Permits:

9-201(B)	Building Permit Fee	No Charge
9-301 (A)	Building Moving; deposit	\$100.00
		Plus Estimated Cost

NOW THEREFORE BE IT FURTHER RESOLVED that the Mayor is authorized to sign this resolution, and that any ordinance or resolution in conflict with this Resolution is hereby revoked to any part in conflict herewith.

Mayor and City Council Comments – It was noted that the Quad County Hazard Mitigation Plan needs to be reviewed and also a discussion with other stakeholders in the community. Also noted is that many of the Pinpoint pedestals need replaced or repaired.

Citizen Comments – Derek Downer of *Waypoint Bank* noted that the alley behind NAPA needs work. The situation is affecting the drive-up business at Waypoint Bank.

Adjournment: Vernita Saylor stated the motion, seconded by Kevin Banzhaf to adjourn at 8:05 p.m. voting yes were Vernita Saylor, Jeff Ommert, Derek Raburn, Mike Harris and Kevin Banzhaf, none voted no, and Tony Groshong was absent and not voting. Motion carried unanimously by City Council members present.

Attest: _____
Kandra J. Kinne, City Clerk/Treasurer David Gunderson, Mayor